

Rapunzels Group Services Agreement

Thank you for choosing Rapunzels Salon and Spa to host your spa experience. Please complete the form below and fax it to **(403) 678 - 1946**.

Name of Organizer: _____ Name of Group: _____

Date of Event: _____ E-Mail: _____

Daytime Phone:(_____) _____ Evening Phone :(_____) _____

Number of Persons in Group _____ Desired Start Time: _____

1. To avoid any confusion with scheduling and service requests, only the person listed above as **Group Organizer** is authorized to make and change appointments.
2. To be certain your event runs smoothly, all appointments must be finalized and confirmed **seven (7) days** prior to the group's arrival. We kindly request any cancellations or changes be made at this time. If confirmation is not received by this time, Rapunzels reserves the right to cancel any and all services booked.
3. Please advise your guests to arrive **15 minutes prior** to their first appointment so they may receive their complete service. Lateness will result in the service being customized to fit the time remaining as appointments will end as scheduled so guests with later services are not inconvenienced. Full charges, including gratuities, will apply to "No Show" and "Late" appointments.
4. For your convenience, a 15% gratuity will be added to all services.

By signing this agreement you confirm both *you* and *your guests* have read and agree to the spa policies stated on our website at www.rapunzels.net .

The credit card number you provide (**Visa or MasterCard**) is required to *reserve and pay for* your services. By signing this contract, you confirm that you authorize the cost of the services and gratuities be charged to the credit card listed below. We kindly request the card be presented to finalize payment on the day of the services.

Credit Card Number: _____ Expiry Date: _____

I, _____, agree to the terms and conditions listed above.
(print name as displayed on card)

Signature: _____ Date: _____